

REGISTRATION PROCEDURE 2017-2018

for 2nd – 5th year students

You can register between **4-29th September 2017.**

STEPS OF REGISTRATION:

1. Room 212: Registration

You have to present the following documents at Room 212 of the Education Center:

- Updated and signed **Registration Form**
- **Health insurance card**
- Passport
- Residence permit / card /registration card (EEA citizens)
- Tuition fee payment receipt (if already paid for 2017/18)

If any of the above documents are missing your registration cannot be proceeded.

2. Room 210: pick up your Lecture Card

Late registration fee after 29th September 2017: 15,000 HUF/week.

In case you fail to complete your registration, the Coordinating Center for International Education will suspend you through the Registrar's Office from taking the examinations **without further notice.**