



**Credit Transfer Request Form (Rev2016/10)**  
**UNIVERSITY OF DEBRECEN**  
**SUB-COMMITTEE FOR EDUCATIONAL MATTERS AND CREDIT-TRANSFER**

**Personal Data of Student**

Full Name (as in passport): \_\_\_\_\_

E-mail address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Nationality: \_\_\_\_\_

Program of interest: \_\_\_\_\_

**I request the acceptance of the courses completed and credits earned during my previous studies.**

The **courses to be recognized** as equivalent to the **courses offered by the University of Debrecen** (name, code, type [*lecture, seminar, laboratory practice*], hours per week, assessment [*exam, practical exam, signature*] and the credit values) are listed on the enclosed form.

Name of the Program in which the courses were completed: .....

Name of the Faculty and the Institution where the courses were completed: .....

Comments (if any): .....

I acknowledge that „in case of a minimum 75% equivalency between the programs of study of courses offered by the sending and the receiving institutions, as many credits shall be recognized as the course is allocated in the curriculum of the receiving institution” (Rules and Regulations, University of Debrecen, 10.§, 2016)

For the decision, supporting documents (transcript and course description for each subject) are required to attach.

The following documents have been attached:

Course description

Transcript (must show the grades and the explanation for the grading system, e.g., A-F, or %, etc.)

Date: \_\_\_\_\_

\_\_\_\_\_

*Student's signature*

The student was **notified** about the decision.

Date: \_\_\_\_\_

\_\_\_\_\_

*Officer's signature*

## Credit Transfer Request Form (Rev2016/10)

University of Debrecen

SUB-COMMITTEE FOR EDUCATIONAL MATTERS AND CREDIT-TRANSFER

### Personal Data of Student

Full name (as in passport): \_\_\_\_\_

Program: \_\_\_\_\_

**I request the acceptance of the courses completed and credits earned during my previous studies:**

University you attended	Courses to be recognized (completed during previous studies)				Equivalent courses at the University of Debrecen				Decision of the Credit Transfer Sub-Committee		
	Course code	Name of the course	Type*	Hours per week	Course code at U. of Debrecen****	Name of the course at U. of Debrecen		Hours per week	Decision	Signature	Date
		Assessment**	Grade***	Credit points		Assessment	Type	Credit points			

\*[lecture, seminar, laboratory practice], \*\*[exam, practical exam, signature], \*\*\* must be shown on the transcript with the explanation, \*\*\*\* See webpage: [www.edu.unideb.hu](http://www.edu.unideb.hu) / Academics / Bulletins menu

*(Continue on a separate sheet, if needed)*

Date: \_\_\_\_\_

\_\_\_\_\_

*Student's signature*